

June 2013

Dear Merchant Tent Vendor,

We would like to invite you to rent a space in our Harlan Days Merchant's Tent at the Harlan Community Park. Fair dates and hours are Thursday August 1<sup>st</sup> (5pm-10pm), Friday August 2<sup>nd</sup> (5pm-10pm) and Saturday August 3<sup>rd</sup> (10am-10pm).

- 1) The price for booth space is \$90 for all three days.
- 2) Minimum booth space is 10' x 10'. Additional space may be rented in multiples of 5' at \$50 per each additional 5' space. All booths will be rented on a first come, first serve basis WITH PAYMENT.
- 3) Extension cords, screw in electrical plug receptacles, or any other props are your responsibility. You need to furnish your own tables and chairs. If weather is hot, you may bring a small fan.
- 4) Set up time will begin at 1pm on Thursday August 1<sup>st</sup>.
- 5) Easy unloading and load next to the tent. After unloading, trailers and campers must be moved away from 1<sup>st</sup> row parking to allow for handicap parking. Parking passes (2 passes per vendor) will be issued to you on Thursday August 1<sup>st</sup> when you come to set up.
- 6) Grounds are patrolled during off hours. **Harlan Days assumes NO responsibility for lost or damaged property. VENDOR IS RESPONSIBLE FOR THE SECURITY OF THEIR BOOTH.**
- 7) All applications must include the number of spaces and a check covering this entire amount. Make checks payable to HARLAN DAYS. No cash please.
- 8) Please submit all applications on or before Monday July 15<sup>th</sup>, 2013.

Sincerely,

Sally Lake  
9414 Brush College Road  
Woodburn, IN 46797  
Phone: 260-410-6397

**2013 HARLAN DAYS MERCHANT TENT RENTAL AGREEMENT  
(Return this form WITH CHECK ~ please print legibly)**

**Thursday August 1<sup>st</sup> (5p-10p), Friday August 2<sup>nd</sup> (5p-10p),  
Saturday August 3<sup>rd</sup> (10a-10p)**

NAME:

Address:

City/State/Zip:

Phone:

Description of items to be sold:

Number of 10'x10' spaces x \$90 per space = \$

Additional 5'x10' spaces x \$50 per space = \$

**Make check payable to: HARLAN DAYS**

**Please send rental agreement and check on or  
before Monday July 15<sup>th</sup>, 2013 to:**

Sally Lake  
9414 Brush College Road  
Woodburn, IN 46797  
Phone: 260-410-6397

**FOR TRACKING PURPOSES ONLY**

**Payment received on:\_\_\_\_\_ Amount paid:\_\_\_\_\_ Check #:\_\_\_\_\_**

**Given to Harlan Days Treasurer on:\_\_\_\_\_**